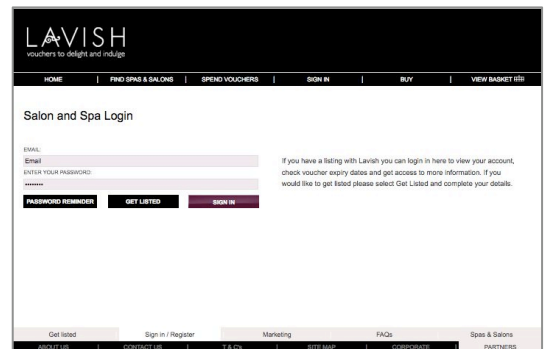


REDEEMING LAVISH VOUCHERS

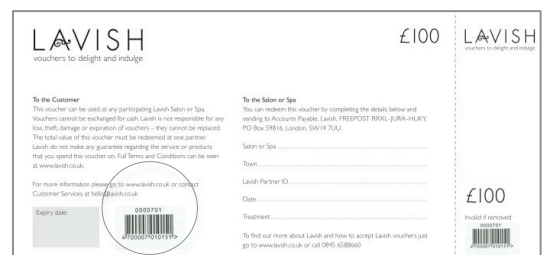
Lavish gift vouchers can be accepted for beauty & spa treatments, products and accommodation.

How to Redeem a Lavish voucher

1. Select the Partner Menu at the bottom of the home page and Sign-in with the username and password that you created when listing your spa or salon with us.
2. Select Redeem Voucher from the bottom menu.
3. Enter the voucher serial number(s) that you wish to check and select Submit. If the voucher has a barcode you can use a scanner to read the serial number or enter the long number underneath the barcode.
4. You will see the status displayed for each of the vouchers(s) that you wish to redeem.
5. Click on Redeem and the vouchers will be redeemed to you. You will receive payment in the next redemption payment cycle and a statement will be emailed to you.
6. Please ensure that you keep the original Lavish vouchers for up to 12 months for audit purposes. Should any queries or disputes occur about redemption payments made to you, we will need to see the original Lavish vouchers for verification.
7. Redemption payments are made at the end of each month. See the Redemption Payments document for the cut-off and payment dates.
8. Payments can be made by BACS directly into your bank account or by cheque. Please complete a payment details form so that we can set this up and make sure you let us know if these details change at all.



Partner Sign-in page



Where to find the serial number - use the long number if there is barcode on voucher.

If you have any queries please call us on 0845 6588660. Monday to Friday 9am-6pm.